

MADISON COUNTY SAFETY MEETING MINUTES DECEMBER 15, 2006

On Friday, December 15, 2006, a Safety Committee meeting came to order at 10:00 AM with Ted Coffman, Margie Edsall, Karen Brown, Frank Ford, Carmine Hill, Diane Kaatz, MaryAnn O'Malley, David Schulz, and Laurie Buyan present.

Frank Ford moved to approve the September 15, 2006 minutes as presented. Margie Edsall seconded the motion. All voted aye and the motion carried.

Safety Concerns: MaryAnn O'Malley, Justice of the Peace, stated that the sidewalk in front of the Panky House still has a hole in it. She stated that this and other issues at the Panky House that have not been addressed and need to be taken care of. MaryAnn voiced concerns about items that have been placed on the stairway leading to the attic in the courthouse. These items create a hazard when someone is carrying something up or down the stairs. MaryAnn also discussed that fact that there is a Cardiac Defibrillator in the Sheriff's Department and that staff from all departments should become familiar with it so they may assist in an emergency.

Karen Brown, GIS/IT, asked if there is a representative from the Panky House on the Safety Committee and volunteered to be that representative on the committee. Karen stated that along with MaryAnn's concern for the sidewalk, there are other safety issues at the Panky House, including mold in the bathroom; Patty's heater does not work, therefore she uses a portable electric heater which could be a fire hazard, and there are bushes growing up over the sidewalk by the back door of the building. Ted Coffman will contact Lucie Sonderer to discuss these safety concerns.

Diane Kaatz, District Court Assistant, stated that the tree on the front steps of the Courthouse should be taken out. It hangs over the steps and could poke someone in the eye. She also stated concern that the roots may ruin the steps.

NIMS Training: The Committee discussed National Incident Management Systems training for the incoming commissioners. Frank Ford will make arrangements for this training.

Compliance with Montana Safety Culture Act: Ted Coffman discussed the need to comply with the Montana Safety Culture Act and shared information that he received from MACo regarding the act. Frank Ford stated that his office will incorporate the MACo safety plan with the Madison County safety plan. David Schulz, the two new Commissioners, Carmine Hill, and possibly others from the County, will attend the MACo Risk Management Loss Control Conference in Billings in January.

Worker's Comp Claims: The Committee discussed workers compensation claims. There have been no new claims since the last meeting. Ted Coffman noted that the Madison Valley Manor is coming up on 300 days with no Lost Time Accidents. The Commission has promised a steak dinner to Madison Valley Manor employees when they reach this goal. The same reward is offered to the Tobacco Root Mountain Care Center.

Set Date for Next Meeting: The next safety meeting is scheduled for March 16, 2007, at 10:00 AM in the Commissioners Conference Room.

The Meeting was adjourned at 10:35 AM.
Minutes prepared by Laurie Buyan.